

Housing Authority
of Prince George's County

Executive Director
Housing Authority of Prince George's County
Largo, MD

The Housing Authority of Prince George's County is seeking qualified, experienced and motivated candidates to fill the role of Executive Director, responsible for the operation and strategic direction of the agency.

THE ORGANIZATION

The Housing Authority of Prince George's County, Maryland (HAPGC) was established in 1969 to provide Prince George's County residents with low to moderate incomes with safe, decent, and affordable housing. Its mission is to expand access to a broad range of quality housing options, create safe, well planned, attractive residential communities while assisting families in maintaining self-sufficiency and promoting stability within communities.

HAPGC has defined six goals in its [2023 Agency Plan](#):

Goal 1 – Continue to implement the appropriate management and administrative measures to maintain financial stability and maintain a standard performer designation.

Goal 2 – Maximize productivity and efficiency of human resources using technologies through our business and operation systems to empower users to accomplish tasks more effectively.

Goal 3 – Continue implementation of the strategic plan that considers and optimizes the Authority's human resources and organizational structure.

Goal 4 – Continue implementing programs that result in improved quantitative measurements.

Goal 5 – Continue producing quality single and multi-family developments that improve the quality of life for the citizens of Prince George's County.

Goal 6 – Comply with Fair Housing and Equal Opportunity objectives in accordance with the Voluntary Compliance Agreement (VCA), and Disability Rights Maryland (DRM) Agreement.

**Housing Authority of Prince George's
County by the Numbers**

5

Public housing sites managed

5,800

Housing Choice Vouchers annually

\$95 million

HAPG annual budget

74

HAPG staff persons

376

Residential units

Source: Prince George's County

HAPGC is part of Prince George's County's economic development cluster of agencies, overseen by the County's Deputy Chief Administrative Officer for Economic Development. As part of the work and coordination within the cluster, HAPGC regularly collaborates with other cluster agencies (Department of Housing and Community Development, Redevelopment Authority, Revenue Authority, Employ Prince George's, Maryland National Capital Park and Planning Commission, etc.) as well as other related County agencies (Department of Social Services, Department of Permits Inspection and Enforcement, etc.).

THE POSITION

The Housing Authority of Prince George's County is seeking qualified, experienced and motivated candidates to fill the role of Executive Director, responsible for the operation and strategic direction of the agency, aligning the agency's authority and resources to best meet the County's economic development goals, particularly for the preservation and production of affordable housing.

Key Responsibilities

In alignment with the requirements of the position, the Executive Director will

- Execute day-to-day management over HAPGC's activities, including, but not limited to: policy, budget/finance, planning/strategy, operations (incl. property management), development/modernization, procurement, personnel, grants management, and contract management
- Prepare the annual PHA Plan submission, including the Annual Plan, the 5-Year Plan, and the Capital Fund Program 5-Year Action Plan
- Effectively interact with residents as well as the Board, and representatives of other governmental agencies
- Operationalize the County's economic development vision and strategy, building the organizational support and infrastructure needed to achieve this end
- Manage relationships with developers, lenders/banks/investors, other agencies and stakeholders involved in the development of HAPGC-supported real estate projects
- Prepare reports to the Board of Directors and County Executive office administrator(s)
- Engage and serve as a liaison to the County Council, local community and other stakeholders on behalf of the organization

Minimum Qualifications

The minimum qualifications for this position include a Bachelor's degree in public policy, public administration, business, finance, real estate, or related field. This position also requires 10 years of progressive leadership experience in a public housing authority, other public sector housing agency, or a housing and/or real estate development organization with experience in and a focus on a multifamily residential (affordable and/or mixed-income) model.

The qualified candidate

- Has management experience with or in a Public Housing Authority (PHA), including operations, development/modernization, finance and HUD compliance

- Is a visionary leader with strong management skills
- Has strong financial management and analytical skills
- Is organized and has the ability to manage multiple projects
- Is a critical thinker and has strong decision-making skills
- Is comfortable leading a team

The qualified candidate will also possess the following knowledge and experience:

- Demonstrated and thorough understanding of Housing and Urban Development (HUD) programs, policies, and procedures
- Familiarity with PHA operations, including: property management, housing quality standards and REAC activities/tracking systems; development and modernization portfolio management (including HUD repositioning tools); HCVP administration; Family Self-Sufficiency program administration; and HUD compliance
- Experience leading competitive and non-competitive solicitation processes
- Experience leading term/deal/contract negotiations
- Experience managing third-party contractors
- Familiarity with governance/board management

Preferred Qualifications

The ideal candidate will have the following credentials, knowledge, and experience:

- Master's Degree in public policy, public administration, business, finance, real estate or related field
- 15+ years progressive leadership experience in a PHA, other public sector housing agency, or a housing and/or real estate development organization with experience in and a focus on multifamily residential (affordable and/or mixed-income) models
- Understanding of Federal, State and municipal code, particularly as they relate to bond financing
- Thorough knowledge of PHA operating policies and procedures, pertinent HUD regulations, and federal, state, and local laws and regulations pertaining to housing authorities
- Demonstrated proficiency in PHA finance, budget and performance benchmarks
- Local, State and/or Federal legislative and regulatory experience - land use, zoning, entitlements, and/or public land dispositions
- Familiarity with the economic development opportunities and challenges of Prince George's County, MD or similarly situated jurisdiction
- Demonstrated commitment to minority- and women-business contractor utilization and/or equity participation, evidenced by past project experience

Special Qualifications

The successful candidate will also hold the Public Housing Management (PHM) certificate or be PHM certifiable within one year of employment.

TO APPLY

The Housing Authority of Prince George's County is partnering with POLIHIRE to identify the next Executive Director. If you are interested in this opportunity, please submit a cover letter outlining your qualifications and your resume to HAPGC_ED@polihire.com. Please include only your name (Last, First) in the subject line when submitting materials.