PRINCE WILLIAM COUNTY

Assistant Director of Finance for
Financial Reporting & Control (Comptroller)

Prince William County, VA



ABOUT PRINCE WILLIAM COUNTY

Prince William County, Virginia is located just over 20 miles outside of Washington, DC, and is at the heart of much of what Northern Virginia has to offer. As the second-largest county in the Commonwealth of Virginia, Prince William County is a "Community of Choice" with a strong, diverse economic base, where individuals and families choose to live, work, and play and businesses choose to locate.



Prince William County is a young community, with a median age of 34, and is projected to grow to 520,000 residents by 2030, according to the Metropolitan Washington Council of Governments. Approximately 8.3% of the population is age 65 or older, and 42% of family households have children younger than 18 years of age.

The government of Prince William County is innovative and forward-thinking. The work of the government is guided by the Prince William County **2025-28 Strategic Plan**, **2030 Report**, and **2040 Comprehensive Plan**. The eight-member Board of County Supervisors sets the policy direction and strategic goals for the nearly 6,000 County government employees.

Prince William County By the Numbers

~508,109	Population in 2025
~158,395	Households
348	Square miles
10,000+	Businesses in the County
30%	Business growth in past decade
~520,000	Population by 2030

Sources: Prince William County, US Census

The Board of County Supervisors is elected by the residents of Prince William County and is the policy-making body for the county government. The Board adopts local laws, sets policies, decides how money will be spent, and makes local land use decisions. The Board appoints a County Executive to act as the chief administrative officer and manage the day-to-day operations of the County government.

Prince William County will continue to be a Community of Choice with a strong, diverse economic base, where individuals and families choose to live and businesses choose to locate. To advance its strategic vision, the Board of County Supervisors has adopted the following strategic goal areas, supported by an **FY27 General Fund** budget of just over $2 billion:

- *Education*
- *Environment*
- *Government*
- *Mobility*
- *Quality of Life*
- *Safe & Secure Community*
- *Service Delivery*
- *Smart Growth*

An Award-Winning Enterprise

The **Financial Reporting and Control Accounting Division** maintains the County's books and records in accordance with Generally Accepted Accounting Principles, ensures compliance with the Single Audit Act of 1984 as amended, and facilitates the annual audit of the County's books and records as required by the Code of Virginia. Leading this division is the Assistant Director of Finance for Financial Reporting & Control (Comptroller), who oversees a high-performing team of twenty (20) professionals.

Year after year, Prince William County has been recognized for its financial reporting for both technical and popular audiences by the Government Finance Officers Association. The next Comptroller will continue the County's tradition of excellence in financial reporting and help shape the future of accounting, reporting, and internal control processes.

GFOA Certificate of Achievement FOR EXCELLENCE IN Financial Reporting

The role of the Comptroller goes beyond general accounting — it is a strategic leadership role responsible for month-end close, year-end close, financial reporting, internal controls, improving processes, supporting County departments, and ensuring that technology and financial operations work together to serve the County efficiently and effectively. The Comptroller is responsible for the general accounting operations of the County and must ensure an adequate system of accounting records, a comprehensive set of controls to mitigate risks, enhance financial reporting, and ensure compliance with US GAAP.



ABOUT THE POSITION

The Comptroller provides strategic leadership and direction for the County's high-performing Financial Reporting and Control team, including cultivating a culture of accountability, teamwork, innovation, and continuous improvement. This position will oversee General Accounting functions, including, but not limited to, Technical Accounting, Accounting Operations, Capital Projects, Capital Assets, and Grants Accounting/Support. The salary range for this position has been set at $160,000.00 to $177,000.00.

The Opportunity

Lead a diverse team of highly motivated professionals that support County operations, work with leadership across the organization, and help shape the future of accounting, financial reporting, and internal control processes for a large, growing local government.

This role reports to the Deputy Director of Finance and manages multiple functions, areas, professional and technical staff, and significant resources, and is responsible for outcomes that impact departments and agencies across the County. The Comptroller works collaboratively with Finance leadership, County departments, and external partners to ensure proper accounting, consistency across the County, and timely delivery of financial reports and information.

Key Responsibilities

The Comptroller's key responsibilities include:

- Manage the financial tracking, reporting, and compliance for capital expenditures and related projects.
- Provide strategic leadership and direction for the County's high-performing Financial Reporting and Control team, cultivating a culture of accountability, teamwork, innovation, and continuous improvement.
- Prioritize and assign work; conduct performance evaluations; ensure staff is properly trained; ensure that employees follow policies and procedures; maintain a healthy and safe working environment; and make hiring, termination, and disciplinary recommendations.
- Oversee and contribute to the preparation of the County's Annual Comprehensive Financial Report (ACFR), Popular Annual Financial Report (PAFR), Single Audit, and other internal and external audits, agreed-upon procedures, and advisory services.

Key Responsibilities (continued)

- Oversee and provide guidance related to the month-end close, year-end close, and reporting requirements.
- Oversee grant management and accounting activities, including grant review and approval, award tracking, financial monitoring, reporting, and compliance.
- Serve as the Subject Matter Expert for technical accounting and the County's chart of accounts.
- Provide technical accounting guidance to staff, County agencies, and departments regarding the development and review of financial accounting policies to ensure alignment with US GAAP, GAS, and GASB while complying with applicable statutory requirements and regulatory guidelines.
- Oversee vendors/consultants and manage contracts and budgets associated with the Finance Division.
- Review and improve financial processes and policies to maintain strong internal controls, increase efficiency, and comply with applicable laws, regulations, policies, and audit requirements.
- Identify and mitigate risks, serve as a liaison to internal and external auditors and regulatory agencies, as applicable, and ensure financial data integrity.
- Research and implement accounting pronouncements as necessary.
- Prepare and deliver presentations that make complex accounting and financial information understandable to audiences regardless of their financial expertise.



ABOUT THE POSITION

Qualifications

Minimum qualifications for the Comptroller position include a high school diploma or G.E.D. and 8 years of progressive experience leading and managing financial accounting, auditing, reporting, and internal controls.

The exceptionally qualified candidate will have a master's degree in Accounting, Finance, Public Administration, Business Administration, or related field and experience in the following areas:

- ERP systems, preferably Oracle
- Accounting oversight in a government environment
- Financial reporting and serving as a liaison to internal and external auditors
- Financial statement preparation, preferably for a local or state government, including preparation of an Annual Comprehensive Financial Report (ACFR)

An accounting or finance certification (preferably CPA) is also preferred.

To Apply

Prince William County is partnering with POLIHIRE to recruit the County's next Assistant Director of Finance for Financial Reporting & Control (Comptroller). To be considered for this position, please email two PDF documents—a letter of interest and your resume—to PWC_Comptroller@PoliHire.com.

Please include only your name (Last, First) in the subject line.